Enrollment Guide

CHATTANOOGA STATE
COMMUNITY COLLEGE

APPLY

① Submit Admissions Application

APPLY

③ Review Application Status

REVIEW

② Submit Required Documents

DOCS

Academic Documents

❑ Request official high school transcript, GED or HiSET scores. (May not be required for all TCAT programs, but required for financial aid.)

❑ Request official transcripts from all colleges you have attended.

❑ Submit ACT or SAT scores (if taken within the last 5 years) or take the college placement exam. These scores determine appropriate placement into college courses. Prior completion of college-level math and/or English transfer credit may waive all or parts of the placement testing requirement.

Proof of U.S. Citizenship/Permanent Residence

Chattanooga State is required to verify that anyone seeking in-state benefits such as in-state tuition or state-appropriated scholarships is a United States Citizen or otherwise lawfully present in the U.S.

❑ U.S. Citizens or Permanent Residents—Submit a valid, non-temporary Tennessee driver license or valid, unexpired Permanent Resident Card or a valid, unexpired U.S. passport

❑ Non-TN residents—Submit a valid, unexpired state issued driver license from any state other than Tennessee along with a U.S. government issued certified birth certificate

Students who have had their lawful presence verified through the federal Student and Exchange Visitor Information System (SEVIS) are not required to submit additional documentation (e.g., J-1 and F-1 student visa holders).

For other options to prove permanent residency in the U.S., contact the Admissions Office at **423.697.4401** or chat live via the Enrollment Services Virtual Office **library.chattanoogastate.edu/ESVO20**.

FINANCIAL

Costs to Attend

These costs include Tuition and Fees.

Books and supplies are extra.

COSTS

Financial Aid

FINANCIAL AID

Financial Aid

❶ **Complete the Free Application for Federal Student Aid (FAFSA) at StudentAid.gov.**

❷ **Apply for state aid by the posted deadlines.** *FAFSA required for all state financial aid.*

❸ **Apply for institutional and outside aid.** *FAFSA may be required for institutional and outside financial aid.*

Foundation Scholarships are provided by the Chattanooga State Foundation and private donors. There are dozens of endowed and named scholarships awarded each year. Requirements and award amounts vary. A complete list can be found at **chattanoogastate.edu/scholarships**.

The Chattanooga State scholarship application is available November 1 of each year for the upcoming year—priority deadline is March 1; however, scholarships not awarded by March 1 remain available until awarded.

▶ Use the tax year 2 years prior to the start of the aid year.

▶ Information about you or your parents' marital status, number in household, and number in college should be as of the date that you complete the FAFSA.

▶ Complete the FAFSA every year as soon as you can after October 1 of the preceding year for federal aid and most state aid.

Everyone who completes the FAFSA must have a Federal Student Aid ID (FSA ID) and password in order to electronically sign the application—this is also your username and password. You can create and manage your FSA ID and password at **StudentAid.gov**.

You only have to create your FSA ID once, and it can be used to log back into the FAFSA, access your federal aid history, or complete federal loan requirements at **StudentAid.gov**.

Types of Federal Financial Aid

Pell Grant	Supplemental Educational Opportunity Grant (SEOG)	Federal Work Study	Direct Loans (subsidized)	Direct Loans (unsubsidized)
• Based on financial need • Maximum annual award • Awarded for full-time status	• Based on financial need and availability of funds • Requires a minimum of half-time enrollment	• Based on financial need and availability of funds • If you apply for a job and are eligible for Federal Work Study, there is a maximum amount you can earn	• Based on financial need • Maximum annual award • Entrance Counseling and Master Promissory Note (MPN) required • 30-day delay of first payment for first-time borrowers • Requires a minimum of half-time enrollment	• Not based on financial need • Maximum annual award • Entrance Counseling and Master Promissory Note (MPN) required • 30-day delay of first payment for first-time borrowers • Requires a minimum of half-time enrollment

Types of State Financial Aid in Tennessee

TN Student Assistance Award (TSA)	HOPE and other Tennessee Educational Lottery Scholarship (TELS) Programs	Tennessee Promise Scholarship	Tennessee Reconnect Grant	Wilder-Naifeh Grant
• Based on financial need and availability of funds • Maximum annual award • Must be a TN resident • Awarded for full-time status	• Must be a TN resident and graduate of a TN high school or qualifying Homeschool graduate. • Must enroll within 16 months of high school graduation • Academic and/or financial requirements • Awarded for full-time status	• Separate application required by Nov. 1. • Must be a TN resident and a graduate of a TN high school • Must enroll the fall semester after high school graduation (except TCAT) • Must attend mandatory meetings and complete community service hours • Only available for 2-year degrees, certificates, and diplomas	• Must apply at **TNReconnect.gov** (except TCAT) • Must be a TN Resident and at least 23 years of age on or before Jan. 1, 2023 OR classified as an independent student • Must file FAFSA by the semester deadline and be "independent" per Dept. of Ed. guidelines • No previous degree (except TCAT) • Only available for 2-year degrees, certificates, and diplomas	• Must be a TN resident • Cannot be prior recipient of award • Only for Technical Colleges

1. **New Student Orientation** (Orientation not required for TCAT.)
2. **Schedule an Advising Workshop** (Advising not required for TCAT.)
3. **Register**
4. **Pay Tuition and Fees**
   - ❏ Pay fees. Fees must be paid each semester to secure your schedule. If you do not pay by the posted deadline(s) then you will be removed from your classes. Students that receive financial aid, veterans' benefits, or other tuition assistance should verify eligibility each semester to ensure payment confirmation.
5. **Complete the Following Prior to the First Day of Class**
   - ❏ Obtain a student identification card in the Student Life Department located in the Student Center.
   - ❏ Register for a parking permit at **chattanoogastate.edu/student-parking-decal-registration**.
   - ❏ You can pick up your parking permit at the Bursar's Office in the Student Center, when available.
   - ❏ Purchase textbooks in the Chattanooga State Bookstore in the Student Center. Students with excess financial aid may be eligible to charge books at the Chattanooga State Bookstore before the beginning of each semester. Those students will have a notification on their Financial Aid Status page in TigerWeb.
6. **Remember to Check Your Tiger Mail Frequently**
   - ❏ Important information and helpful reminders will be sent directly to your Tiger Mail. Tiger Mail can be accessed via a link in the upper right-hand corner of the TigerWeb home screen.

Orientation

Advising Workshop

Admissions
423.697.4401   Fax: 423.697.4709
admissions@chattanoogastate.edu

Bursar's Office 423.697.4732
chattanoogastate.edu/financial/tuition-fees

Career Services 423.697.4421
careers@chattanoogastate.edu

Access & Disability Services
423.697.4452 (voice/TTY)
caads@chattanoogastate.edu

Enrollment Services 423.697.4401
esc@chattanoogastate.edu

Financial Aid 423.697.4402
finaid@chattanoogastate.edu

Student Support Center
423.697.4483
studentsupport@chattanoogastate.edu

Veterans' Affairs 423.697.3222
veteran.affairs@chattanoogastate.edu

Recruiting & Orientation 423.697.2689
recruiting@chattanoogastate.edu
orientation@chattanoogastate.edu

TCAT Student Services
423.697.4433
tcatss@chattanoogastate.edu

Advising Center 423.697.2456
chattanoogastate.edu/academics/advising
Advising Center Virtual Office
library.chattanoogastate.edu/AAVO

Testing Center 423.697.4461
chattanoogastate.edu/academics/testing-center

◄ **STUDENT SERVICES** | **ACADEMIC DIVISIONS** ►

Business & Industry 423.697.4441
chattanoogastate.edu/business

Engineering & Information Technologies 423.697.4434
chattanoogastate.edu/engineering-information-technologies

Mathematics & Sciences 423.697.4442
chattanoogastate.edu/mathematics-sciences

Nursing & Allied Health 423.697.4450
chattanoogastate.edu/nursing-allied-health

Social & Behavioral Sciences
423.697.3127
chattanoogastate.edu/social-behavioral-sciences

Tennessee College of Applied Technology (TCAT) 423.697.4433
chattanoogastate.edu/tcat

Dayton Site 423.365.5010
200 4th Avenue, Dayton, TN 37321

Kimball Site 423.837.1327
2100 Main Street, Kimball, TN 37347