



Vendor Reservation Form

Participation by businesses is vital in allowing us to make Latin Festival 2019 a success. We are pleased to offer two booth space options to help businesses engage and interact with the community by selling food concessions or marketplace products, as well as provide visibility to a wide audience. All Vendors are required to bring a tent for their space.

Booth Size	Amount
10 x 10 Ft.	\$100.00
20 x 20 Ft.	\$200.00

We are very excited to move the Festival to our campus this year, and our top priority is to provide a safe and secure environment for all to enjoy the festivities. To ensure that we are complying with local regulations, all vendors are required to have a Business License and Liability Insurance.

To reserve a booth as a vendor, please complete the information below and return to Irma Velazquez at latinfestival@chattanoogastate.edu by **June 1st, 2019**, along with your payment. Once approved, we will send you detailed instructions.

Company name: _____

Contact name: _____

Email address: _____

Phone number: _____

Please select booth space size:

10x10 Ft. @ \$100.00 20x20 Ft. @ \$200.00

Check both to indicate you have insurance and business license:

- Certificate of insurance (copy attached)
- Business licenses are required with the city of Chattanooga & Hamilton County and are the responsibility of the vendor.

Enclosed is my check for: \$ _____ Please send an invoice

Please make checks payable to Chattanooga State Community College and mail to:

Latin Festival
Chattanooga State Community College
4501 Amnicola Hwy
Chattanooga TN 37406

Thank you for your support of Latin Festival!