

Internal Protocols for Positive COVID-19 Cases

STUDENTS	FACULTY & STAFF	VISITORS	EWD STUDENTS/ CONTRACT INSTRUCTORS
<p>Sandy Rutter, Dean of Students</p> <ol style="list-style-type: none"> 1. Determine the date(s) the individual was last on campus, area(s) of campus visited, and identify potential close contacts. 2. Immediately notify the local health department to confirm COVID-19 positive case: Bev Fulbright (423-209-8294) or call the Health Department Hotline (423-209-8383). The local Health Department will conduct an official contact tracing. 3. Immediately notify Guy Davis, Executive Director of Plant Operations (423-303-9793) who will facilitate cleaning and disinfecting schedule after the required 24-hour wait time from when the COVID-19 positive individual was last on campus. 4. Notify the individual's instructor and Dean. Efforts should be made to offer virtual or online learning opportunities while student is in isolation, as well as modify classroom instruction if necessary. Work with the instructor/Dean to help notify potential close contacts as soon as possible. 5. Notify Rebecca Ashford, President of Chattanooga State, and Nancy Patterson, Vice-President of College Advancement and Public Relations. 6. Record daily any COVID-19 positive individuals using the COVID Case Tracker; continue to track progress through recovery. 	<p>Brian Evans, Executive Director of Human Resources</p> <ol style="list-style-type: none"> 1. Determine the date(s) the individual was last on campus, area(s) of campus visited, and identify potential close contacts. 2. Immediately notify the local health department to confirm COVID-19 positive case: Bev Fulbright (423-209-8294) or call the Health Department Hotline (423-209-8383). The local Health Department will conduct an official contact tracing. 3. Immediately notify Guy Davis, Executive Director of Plant Operations (423-303-9793) who will facilitate cleaning and disinfecting schedule after the required 24-hour wait time from when the COVID-19 positive individual was last on campus. 4. Notify the individual's supervisor who will determine if an alternate work schedule can be accommodated, or if not, make efforts to ensure the individual's job is covered during their absence. Work with the supervisor to help notify close contacts as soon as possible. 5. Notify Rebecca Ashford, President of Chattanooga State, and Nancy Patterson, Vice-President of College Advancement and Public Relations. 6. Record daily any COVID-19 positive individuals using the COVID Case Tracker; continue to track progress through recovery. 	<p>Nancy Patterson, VP of College Advancement and PR</p> <ol style="list-style-type: none"> 1. Determine the date(s) the individual was last on campus, area(s) of campus visited, and identify potential close contacts. 2. Immediately notify the local health department to confirm COVID-19 positive case: Bev Fulbright (423-209-8294) or call the Health Department Hotline (423-209-8383). The local Health Department will conduct an official contact tracing. 3. Immediately notify Guy Davis, Executive Director of Plant Operations (423-303-9793) who will facilitate cleaning and disinfecting schedule after the required 24-hour wait time from when the COVID-19 positive individual was last on campus. 4. Notify any individuals with whom the visitor met. 5. Notify Rebecca Ashford, President of Chattanooga State, and Nancy Patterson, Vice-President of College Advancement and Public Relations. 6. Record daily any COVID-19 positive individuals using the COVID Case Tracker; continue to track progress through recovery. 	<p>Cynthia Brooks, EWD Lead Program Manager Backup: Patrick O'Hagan, EWD Program Manager</p> <ol style="list-style-type: none"> 1. Determine the date(s) the individual was last on campus, area(s) of campus visited, and identify potential close contacts. 2. Immediately notify the local health department to confirm COVID-19 positive case: Bev Fulbright (423-209-8294) or call the Health Department Hotline (423-209-8383). The local Health Department will conduct an official contact tracing. 3. Immediately notify Guy Davis, Executive Director of Plant Operations (423-303-9793) who will facilitate cleaning and disinfecting schedule after the required 24-hour wait time from when the COVID-19 positive individual was last on campus. 4. Notify the individual's instructor for students or supervisor for contractors. Efforts should be made to offer virtual /online learning for students, or an alternate work schedule/ job covered for contractor while individual is in isolation. Work with the instructor for students or supervisor for employees to help notify potential close contacts as soon as possible. 5. Notify Rebecca Ashford, President of Chattanooga State, and Nancy Patterson, Vice-President of College Advancement and Public Relations. 6. Record daily any COVID-19 positive individuals using the COVID Case Tracker; continue to track progress through recovery.