

Health Information Management (HIM) Programs Traditional and RODP

Health Information Management Program at Chattanooga State	
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<hr/> <i>All forms and important information can be found on these two Web sites: N/AH Web site: http://www.chattanoogaestate.edu/allied_health HIM Web site: http://www.chattanoogaestate.edu/allied_health/health_info_manage/</i>	

General Information

Thank you for your interest in the Health Information Management Program (HIM) at Chattanooga State Community College. The HIM profession focuses on improving patient care through quality management of health care information. The HIM professional is a member of the allied health team and is responsible for the collection, storage, analysis and integration of health care data. Every health care facility must maintain patient information to document facts about the patient's illness/injury and medical/surgical treatment. Hospitals and other healthcare facilities need trained individuals who can process and maintain patient information, protect patient information, categorize medical information and tabulate statistics through ICD-10-CM and CPT coding systems, and retrieve data for continuous quality improvement and utilization review activities. The Health Information Management Program at Chattanooga State Community College prepares students for a professional career as a health information technician. A health information management career provides opportunities for advancement from a technician's level up to a director's or consultant's position. Emphasis will be on a shift from handling "paper" medical records toward the electronic health record.

Goals

The goal of all Chattanooga State health programs is to prepare practitioners to function professionally in the health care arena and to ensure the safety of patients. Program standards are in place to assure that students have the potential to perform as entry level practitioners. These program standards are available in the Nursing/Allied Health Division office. Acceptance into a health program is contingent upon the student's demonstrated ability to meet these standards.

The Health Information Management Program offers a two-year Associate of Applied Science degree. Its goals are to prepare graduates as competent entry-level health

information professionals for employment in various health care facilities and related organizations. Graduates are qualified to take the national certification examination for credentialing by the American Health Information Management Association (AHIMA). Upon successful completion of the exam, a graduate will become a Registered Health Information Technician (RHIT). With experience, graduates are eligible to take AHIMA's Certified Coding Specialist (CCS) exam.

Mission

The Health Information Management Program exists to prepare competent and professional Health Information Technicians to meet the current and emerging needs of the workplace.

Accreditation

The Health Information Management associate degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM). For program information on the Web, go to cahiim.org.

Program Options

A student who wants to obtain an associate degree in health information technology/management has two program options which contain the same career competencies. A student can enroll in either daytime courses held in a traditional classroom OR enroll in the Regents Online Degree Program (RODP). If a student enrolls in the online program, he/she registers through the "home" college, is advised by the HIM faculty at the "home" college, and upon completion of degree requirements is a graduate of the "home" college. Students who live and/or work in the Chattanooga State service area would declare Chattanooga State Community College as their "home" school.

Program Content:

Summary of Required Hours

All courses must be passed with a "C" or higher.

Traditional Daytime Program in Health Information Management

To view course descriptions, go to the Chattanooga State Web site and current catalog.

Freshman Year

Course No.	Course Title	Semester Hours	
		FALL	SPR
HE 103	Medical Terminology	3	
BIOL 2010	Anatomy & Physiology I	4	
HE 115	Health Information Management Foundations	4	
CS 101	Computer Literacy	3	
HE 118	Pharmacology	3	
ENGL 1010	English Composition		3
BIOL 2020	Anatomy & Physiology II		4
HE 225	Health Data Content & the Computer Based Record		3
HE 127	Medicolegal, Ethical & Professional Concepts		3
SP 110	Fundamentals of Public Speaking		3
		17	16

Health Information Management Program Costs 2010-2011

These are estimated program costs. Actual costs may vary due to changes in tuition and/or fee increases as determined by the Tennessee Board of Regents. The per semester cost will be reduced for students if some of the required course work is completed prior to acceptance into the program. These general and support courses can be taken before entering the program to lighten the course load in a given semester.

Note: College fees are included in the maintenance cost.

Link to Chattanooga State current Web site fees <http://www.chattanoogaastate.edu/bursar>

Maintenance Fees	In-State	Out-of-State
Pre-Admission Costs:		
College one time application fee	15.00	15.00
TEAS Admission test	30.00	30.00
First Semester (17 hours) (fall)		
Maintenance fee	1,653.50	6,356.50
Physical Examination & Drug Screening	300.00	300.00
Criminal Background Check	56.00	56.00
Virtual Lab Subscription	90.00	90.00
AHIMA Student Dues (1 year)	35.00	35.00
Textbooks	741.00	741.00
Second Semester (16 hours) (spring)		
Maintenance fee	1,635.50	6,283.50
Textbooks	428.00	428.00
Third Semester (18 hours) (fall)		
Maintenance fee	1,671.50	6,429.50
Liability Insurance	25.00	25.00
Virtual Lab Subscription	90.00	90.00
AHIMA Student Dues (1 year)	35.00	35.00
Textbooks	491.00	491.00
Graduation Fee	25.00	25.00
Fourth Semester (15 hours) (spring)		
Maintenance fee	1,617.50	6,210.50
Textbooks	535.00	535.00

Notes:

*Developmental courses are not included in estimate

*After graduation Certification Exam for RHIT: \$229 for student members; \$299 for non-members

*After graduation Certified Coding Specialist (CCS) Exam: \$299 for student members; \$399 for non-members

Financial Aid Notes

Students who need to receive financial aid should pay special attention to the satisfactory academic progress regulations regarding maximum time frame. This policy states, "A student may attempt up to 102 credit hours, plus up to 30 transitional studies hours, before he/she becomes ineligible for financial aid. The time frame for students seeking a SECOND associate degree is also determined by the 102 credit hour limit plus transitional studies credit hours. Credit hours from the FIRST degree WILL be counted toward the second degree program." To request more information on Financial Aid call (423) 697-4402.

Americans With Disabilities

Students who have educational, psychological, and/or physical disabilities may be eligible for accommodations that provide equal access to educational programs and activities at Chattanooga State. These students should contact Disabilities Support Services (S-113, phone 423-697-4452) in order to discuss individual needs. The student must provide documentation of the disability so that reasonable accommodations can be requested in a timely manner. All students are expected to fulfill essential course requirements in order to receive a passing grade in a class, with or without reasonable accommodations.

Health Information Management Admissions Checklists

Utilize these checklists as a guide for successfully completing your application requirements. **All application materials must be postmarked by the first Monday in April of each year for priority consideration.**

It is the student's responsibility to read the program information booklet and follow these admission checklists in order to successfully complete the program's admission process. The student should also follow-up to make sure his/her file is complete with all program forms, transcripts, etc. before the program deadline date.

Note: It is the student's responsibility to notify the application coordinator of any changes needed on submitted materials (address, name, phone numbers, etc.) to assure the program file will remain up-to-date.

Chattanooga State Checklist (if not a current student):

- Complete college application
- Provide official transcripts to the Admissions Office and request evaluation for transfer credits.

Note: It is the applicant's responsibility to verify with the Admissions Office the receipt of any transcript and to request evaluation of transfer credits by the Admissions Office.

- Take the ACT, SAT or COMPASS, if applicable

Health Information Management Checklist for the Traditional Program:

The following two (2) materials must be turned in together:

- Allied Health Application
- Submit transcripts (unofficial copies are acceptable).

Important Note:

Transcripts from Chattanooga State are not necessary, but all other college transcripts are required.

Applications and forms must be mailed together to:
Chattanooga State Community College
Marcia Sivley, N/AH Application Coordinator
4501 Amnicola Hwy
Chattanooga, TN 37406

- Take the TEAS test by the priority deadline date the first Monday in April (unless waived by program director.)

Information Sessions

HIM information sessions are available for prospective students. Students can receive information regarding application process, entrance examinations, the profession, careers, salaries, future of the profession, curriculum and credentialing examinations. Location: Health Science Center, Room HSC 2106. Dates and times can be found on the HIM Web site or call (423) 697-4450.

Sophomore Year

Course No.	Course Title	Semester Hours	
		FALL	SPR
HE 211	Pathophysiology	4	
HE 245	Clinical Coding & Classification I	4	
HE 226*	Health Information Management Clinical Practice I	3	
HE 244	Health Statistics	2	
HE 297	Organization & Supervision For Healthcare Professionals	2	
	Social/Behavioral Science Elective		3
HE 256*	Health Information Management Clinical Practice II		3
HE 247	Healthcare Quality, Utilization & Risk Management	2	
HE 248	Reimbursement Methodologies	3	
	Humanities or Fine Arts Elective		3
HE 255	Clinical Coding & Classification II	4	
		18	15

Total Hours: 66

** Classes are offered during the day only.*

RODP Full-Time Program in Health Information Technology

If students have jobs working 40 hours per week, they are advised to work on the degree as a part-time student. For each one credit hour, there is usually a minimum of four hours of homework per week required to study and complete assignments. Therefore, one 3-credit hour course will require a minimum of 12 hours of study or work per week in order to complete assignments and retain the course material.

Pre-admission (Semester I) (Fall)

HIT 1010	Medical Terminology	3
HIT 1011	Introduction to Health Information Technology	3
	Computer Literacy	3
BIOL 2010	Anatomy & Physiology I	4
ENGL 1010	English Composition	3
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Semester II (Spring)

BIOL 2020	Anatomy & Physiology II	4
	Humanities or Social Science Elective	3
HIT 1110	Legal Aspects of Health Information	2
HIT 1120	Fundamentals of Medical Science	4
HIT 1130	Coding & Classification Systems I	3
HIT 1140	Computer Applications in Health Information	3
		19

Semester III (Fall)

HIT 2110	Management & Supervision in Health Information	3
HIT 2120	Healthcare Statistics & Reporting	3
HIT 2130	Coding & Classification Systems II	3
HIT 2140	Professional Practice Experience I	3
	Humanities or Social Science Elective	3
		15

Semester IV (Spring)

HIT 2210	Healthcare Quality Management	3
HIT 2220	Healthcare Reimbursement Methodologies	4
HIT 2230	Advanced Coding & Classification Systems	3
HIT 2240	Professional Practice Experience II	3
HIT 2250	Seminar in Health Information Technology	3
		16

RODP Part-Time Program in Health Information Technology

Watch for availability of HIT courses. Course offerings are scheduled in accordance with the Full-time schedule.

Pre-admission

HIT 1011	Introduction to Health Information Technology	3
HIT 1010	Medical Terminology	3
	Computer Literacy	3
	Anatomy & Physiology I	4
	General Ed (Comp I)	3
	Anatomy & Physiology II	4
	General Ed (Humanities)	3
	General Ed (Social Science)	3

Semester I

HIT 1130	Coding & Classification Systems I	3
HIT 1120	Fundamentals of Medical Science	4

Semester II

HIT 1140	Computer Applications in Health Information	3
HIT 2130	Coding & Classification Systems II	3

Semester III

HIT 2220	Healthcare Reimbursement Methodologies	4
HIT 2230	Advanced Coding & Classification Systems	3

Semester IV

HIT 1110	Legal Aspects of Health Information	2
HIT 2110	Management & Supervision in Health Information	3

Semester V

HIT 2120	Healthcare Statistics & Reporting	3
HIT 2140	Professional Practice Experience I	3

Semester VI

HIT 2250	Seminar in Health Information Technology	3
HIT 2240	Professional Practice Experience II	3
HIT 2210	Healthcare Quality Management	3

Work Settings

According to the U.S. Department of Labor, the 2010-2011 edition of the Occupational Outlook Handbook projects a 20% growth in health information technician careers over the next eight years. "Employment is expected to grow much faster than the average which means an increase of 20% or more. Job prospects should be very good; technicians with a strong understanding of technology and computer software will be in particularly high demand."

Employment opportunities are found in hospitals, managed care organizations, consulting firms, claims and reimbursement, state and federal health care agencies, long term care facilities, behavioral health care, correctional facilities, insurance companies, physician practices, tumor registries and colleges.

Application Procedures

- Submit Chattanooga State Admission application to Chattanooga State Admissions Office if not a currently enrolled student.
- Obtain HIM application package at the Allied Health office (HSC 2088, telephone 423-697-4450) or visit the Chattanooga State Web site.
- Submit high school and/or college transcripts to the Chattanooga State Admission Office if not a currently enrolled student.
- Submit completed Allied Health application to application coordinator:

electronic health records, personal health records, data storage and retrieval, data security; selection and implementation of healthcare information systems. The student will utilize several different software applications related to health records including spreadsheets, database applications, electronic health records, chart deficiencies, master patient index, chart locator, abstracting and release of information software. **Pre-requisite:** admission to HIT major

HIT 2110 – Management & Supervision in Health Information– 3 credit hours

A study of supervisory and management functions with focus on planning, organizing, staffing, directing and controlling in healthcare organizations. Special emphasis will study managerial techniques to supervise, motivate, counsel, lead, train and communicate with staff in health information services.

Pre-requisite: admission to HIT major or permission of program director

HIT 2120 – Healthcare Statistics & Reporting – 3 credit hours

This course instructs students in health data collection, commonly used healthcare statistical computations and interpretation, presentation and reporting of data, indices, databases and registries along with statistics computed for daily operations of the health information management department. This course also includes basic research principles along with purpose of the Institutional Review Board and its role in research. **Pre-requisite:** admission to HIT major

HIT 2130 – Coding & Classification Systems II – 3 credit hours

This course covers the basic principles of coding with the Current Procedural Terminology (CPT) coding system including structure and rules. Instruction will also be given in use of HCPCS Level II coding including structure and rules. The use of these coding systems will be studied as they are used in reporting reimbursable medical services and procedures performed by physicians. **Pre-requisite:** HIT 1130 **Pre or Co-requisite:** HIT 1120

HIT 2140 – Professional Practice Experience I – 3 credit hours

Emphasis is placed on providing opportunities for students to relate classroom theory to actual functions of health information, such as assembly and record analysis; medicolegal procedures; information retention; filing and retrieval; and the use of technology. Students will meet objectives through assignment to a health care facility or through the use of virtual simulation projects.

Pre-requisite: HIT 1110; HIT 1130

HIT 2210 – Healthcare Quality Management – 3 credit hours

This course is designed to focus on quality improvement and assessment in a variety of healthcare settings. Emphasis will be placed on implementation of quality improvement tools and techniques as they relate to the health information department activities of acute care hospitals, hospital outpatient and emergency departments, ambulatory care settings and other healthcare facilities. Quality improvement and assessment techniques as they relate to the medical staff will also be addressed.

Pre-requisite: admission to HIT major or permission of program director; HIT 2110; HIT 2120

HIT 2220 – Healthcare Reimbursement Methodologies – 4 credit hours

This course focuses on advanced topics in healthcare reimbursement. The course includes an introduction to claims filing and processing, third party payers and physicians' office management. It also focuses on principles of healthcare reimbursement including health insurance plans, government-sponsored healthcare programs, managed care plans, fee schedules, resource based relative value system for physician payment and prospective payment for various inpatient settings.

Pre-requisite: HIT 2130

HIT 2230 – Advanced Coding & Classification Systems – 3 credit hours

This course focuses on advanced topics in diagnosis and procedural coding including ICD-9-CM and CPT/HCPCS. The course will concentrate on official coding guidelines, sequencing skills and use of ICD-9-CM in healthcare reimbursement as well as prospective payment system theory and methodology. The course will include practice in coding and optimization techniques using both case studies and actual health records and computerized coding and grouping software.

Pre-requisite: HIT 2130

HIT 2240 – Professional Practice Experience II – 3 credit hours

The professional practice experience provides students the chance to enhance professional skills, experience the structure and dynamics of health information services and to establish a network for future employment opportunities. Simulated and/or onsite experiences afford the student the opportunity to apply knowledge in the Health Information Management practice in acute care settings. **Pre-requisite:** HIT 2130; HIT 2140 **Pre- or Co-requisite:** HIT 2210; HIT 2220; HIT 2230

HIT 2250 – Seminar in Health Information Technology – 3 credit hours

A capstone course of research and testing based on all domains and knowledge clusters of the HIT curriculum to prepare the student for national certification. **Pre-requisite:** HIT 2140 – this course should be taken in the last semester **Pre- or Co-requisite:** HIT 2240

11. What is an electronic patient record?

Answer: Electronic patient records are maintained electronically in computer systems in a manner that makes them accessible to multiple, authorized secure users.

Chattanooga State Community College
Marcia Sivley, Application Coordinator
4501 Amnicola Hwy.
Chattanooga, TN 37406
e-mail: marcia.sivley@chattanooga.state.edu phone: (423) 697-2504

General Information on RODP Program

In subsequent pages is an overview of the online RODP HIT program. There are two academic plans to consider – one is full-time and the other is part-time. If a student is working full-time and has family responsibilities, then we recommend the part-time academic plan.

The RODP program is a collaborative venture among the five community colleges in Tennessee that have an accredited Health Information Technology/Management (HIT/HIM) Associate of Applied Science degree. These HIT/HIM programs are accredited by CAHIIM. The importance of graduating from an accredited program is that program graduates are eligible to sit for the RHIT credentialing exam upon completion of degree requirements. An agreement that we reached in this RODP collaboration is that a student who wants to enroll in the HIT program should enroll through the “home” college that geographically is closest to where the student resides.

The RODP online program does not award degrees. Instead, the RODP website (elearn.rodpedu) is a means of delivering the courses and assessments. Upon completion of degree requirements, the student is awarded his/her degree through the college where the student has enrolled. For example, a student who lives in the geographic area that is served by Chattanooga State Community College is the college where the student would apply. The student must meet the admission criteria for the college where the student is enrolled, as well as meet the admission criteria for the Health Information Management/Technology program at that college.

Next are the listings of RODP HIT courses and the course descriptions.

HIT 1010 - Medical Terminology – 3 credit hours

A study of the language of medicine, with emphasis on body systems, prefixes, suffixes, root terms, pronunciation and spelling. **This course is a Pre-requisite for admission to the program.**

HIT 1011 – Introduction to Health Information Technology – 3 credit hours

This course is designed to introduce students to the principles of health information technology. The development, content and management of the medical record will be explored as well as a basic overview of the healthcare delivery system. Emphasis is placed on hospital and medical staff organization; patient record content; procedures in filing, numbering, and retention of patient records; quantitative analysis; qualitative analysis; release of patient information; forms control and design; indexes and registers; regulatory and accrediting agencies; and the transition to an electronic health record. **This course is a Pre-requisite for admission to the program.**

HIT 1110 – Legal Aspects of Health Information – 2 credit hours

This course provides an understanding of the legal principles that govern health information and the health record as a legal document. Emphasis is placed on key concepts including: the court system, medical staff, nursing staff, governing board and their functions and responsibilities. Confidentiality, release of information, informed consent, patient rights, record retention and an in-depth review of HIPAA will be studied and practiced. Course focus includes current trends in health legislation such as healthcare fraud, as well as federal and state required reporting. **Pre-requisite: permission of program director**

HIT 1120 – Fundamentals of Disease Processes – 4 credit hours

An introduction to disease processes in the human body with emphasis on the etiology, signs and symptoms, diagnostic aids and findings, and treatment, including medications. **Pre-requisite: A&P I**

HIT 1130 – Coding & Classification Systems I – 3 credit hours

An introduction to the coding and classification of symptoms, diseases, operations and procedures, according to the International Classification of Diseases-Clinical Modification (ICD-CM). **Pre-requisite:** admission to HIT major; A&P I

HIT 1140 – Computer Applications in Health Information – 3 credit hours

This course instructs students on health data structure, content and standards; information and communication technologies including uses of hardware, software, spreadsheets, databases, networks,

- Take the TEAS Test, unless eligible for waiver by program director
- Taking general education/required science courses does not guarantee acceptance. Admission requirements must be met. Acceptances are issued by letter from the HIM Program Director.

Note: It is the applicant's responsibility to:

- Verify with the Admissions Office the receipt of any transcript and/or transfer credit.
- Request evaluation of transfer credits by the Admissions Office. Transcripts will be evaluated for transfer credits only after all transcripts are received and admission requirements are complete.
- Provide a copy of transfer credits approved by the Admissions Office as part of your official program application prior to the application deadline.

Application Review Process

Admission to the Health Information Management Program is based on previous high school and college achievement, scores from the TEAS test and relevant work experience. A point system is used in the selection process.

- Tennessee residents are given priority consideration over out-of-state applicants. Successful completion of required courses weighs favorably in the admission review process; GPA may be considered.
- Early testing is encouraged so students may take additional courses to improve or counteract low scores.

Application Deadline

All required materials should be submitted once the student has decided to pursue the program. This can be done at any time of the year. However **the deadline is the first Monday in April each year for the upcoming fall class.**

Applicants who have completed the admission criteria will be notified by mail of acceptance or denial. Upon acceptance to the HIM program, students must provide a complete physical exam, a drug screen report and background check before the start of the second year of the HIM program. These are done at the student's expense and are in addition to the college's tuition & fees.

The Test of Essential Academic Skills (TEAS):

The TEAS test results will be used when applying for any degree program in the Nursing/Allied Health Division. The test includes 85 scored multiple-choice questions divided into two subsections:

Reading: paragraph comprehension, passage comprehension and inferences/conclusions (40 items)

Mathematics: whole numbers, metric conversion, fractions, decimals, algebraic equations, percentages and ratio/proportion (45 items)

The scores of the two tests are averaged into a composite score that is used in the selection process. Please visit the N/AH Web site at http://www.chattanooga.state.edu/allied_health to find out more information regarding the test and registration procedures.

NOTE: If a HIM applicant already has completed an associate or baccalaureate degree from a regionally accredited college or university, the applicant should schedule an appointment with the HIM program director to discuss eligibility for a TEAS test waiver.

Additional Requirements

1. The student is responsible for transportation expenses and other costs related to clinical experience and field trips.
2. The student is responsible for malpractice/liability insurance, which is available through the college prior to placement in professional practice assignments.
3. Students are encouraged to meet with a credentialed HIM professional and tour a Health Information Management department prior to enrollment (not mandatory).

Criminal Background Checks

Following acceptance and prior to entering the first career course in designated health care programs, each student must undergo a criminal background check in order to comply with policies of affiliating clinical practice agencies. It shall be the student's responsibility to comply with instructions provided upon acceptance and provide the results by a designated date. The background check will be at the expense of the student. Students who do not meet this requirement in a timely manner or whose background does not meet agency standards will not be able to successfully complete the program.

Additionally, a criminal background may preclude employment. Individuals with a question concerning this should schedule an appointment with the program director.

Retention Policy

A minimum grade of "C" is required in all courses taken to fulfill the HIM curriculum. Students who receive a grade of "F" in any program courses will be immediately withdrawn from the program. The student may be allowed to reapply and may be given consideration for articulation back into the program. If a student is unable to complete the courses with a "C" or better after readmission, the student will be withdrawn from the program and referred to academic counseling.

Faculty

All full-time HIM faculty are AHIMA credentialed and members of the American Health Information Management Association, Tennessee Health Information Management Association and Chattanooga Area Health Information Management Association.

Commonly Asked Questions

1. When is the deadline for submitting an application for the Health Information Management Program?

Answer: The deadline date for applications is the first Monday in April each year. This is the date to have all applications, test scores and transcripts submitted for the Fall semester.

2. Do you offer an information session for Health Information Management?

Answer: Health Information Management offers information sessions scheduled throughout the year. Anyone interested in Health Information Management is encouraged to attend an information session. Call (423) 697-4450 or visit the HIM Web site for dates and times.

3. What is the average salary for the Chattanooga area?

Answer: Entry-level HIM professionals with an associate's degree earn on average \$26,000-35,000 annually. Those with experience have opportunities to earn more. HIM auditors and consultants can earn more. Go to <http://himcareers.ahima.org> for salary information according to job positions and geographic locations.

4. What is the job market like in Health Information Management?

Answer: Employment for health information technicians is expected to increase faster than average according to the Bureau of Labor Statistics. Go to www.bls.gov/oco/ and search for "medical records and health information technicians."

5. How long does it take to complete the HIM program?

Answer: The HIM curriculum consists of 66 semester credit hours. For students who do not work full-time or have family responsibilities, this is designed as a two-year program with no summer classes. Students with full-time jobs and family commitments are encouraged to complete the program in three years as part-time students.

The HIM courses are offered in traditional daytime courses as well as a totally online program, with the exception of the second year professional practice courses which must be taken during the day. It will take more than two years to complete degree requirements if attending part-time.

6. Can I work and go to school?

Answer: Yes. However, students enrolled in the HIM program must be able to schedule time off one day per week for professional practice experiences in the second year of the program.

7. Am I considered an RHIT when I graduate from the HIM program?

Answer: No. After you graduate from the HIM program and receive your AAS degree, you will be eligible to sit for the national certification examination. After successful performance on this exam, you will receive your RHIT credential through the American Health Information Management Association.

8. What is an RHIT?

Answer: Registered Health Information Technician. An RHIT credential requires an associate degree in Health Information Management or Technology and a successful passing score on the RHIT certification exam.

9. What is a health record?

Answer: A health record (also known as "medical record") is a compilation of pertinent facts of an individual's health history, including both past and present medical conditions, allergies, illnesses and treatments, with an emphasis on the specific conditions affecting the current episode of care. The information documented in the health record is created by all health care personnel providing the care.

10. What are the rewards of a career in Health Information Management?

Answer:

- Being a part of the health care team.
- The challenges of new developments in information technology and health care.
- Planning and implementing projects.
- Educating other health care professionals about the importance of good documentation.
- Assist providers in meaningful use of health information technology.
- Contact with a wide range of people and professions.
- Assisting providers in the transition towards electronic health records.
- Educating the community about creating and maintaining their own personal health records.