

# “Steps to Apply” Nursing/Allied Health Degree Programs

Dental Hygiene, Physical Therapist Assistant,  
Radiologic Technology, Respiratory Care,  
Health Information Management  
and Registered Nursing

**Step 1**  
Apply to  
Chattanooga State for  
Admissions

**Step 2**  
Attend  
Information  
Session

**Step 3**  
Schedule an  
Appointment  
to Develop a  
Plan

**Step 4**  
Take General  
Education &  
Support  
Courses

**Step 5**  
Apply to  
the Program

**Step 6**  
Schedule  
Entrance  
Test

**Step 7**  
Meet  
Application  
Deadline

**Contact Information**  
Nursing/Allied Health Division  
Phone Number: (423) 697-4450 Fax Number: (423) 493-8771  
N/AH Website: [www.chattanoogastate.edu/allied\\_health](http://www.chattanoogastate.edu/allied_health)

<b>Step 1</b> Apply to Chattanooga State for Admission	<b>Step 2</b> Attend Information Session	<b>Step 3</b> Schedule an Appointment to Develop a Plan	<b>Step 4</b> Take General Education & Support Courses	<b>Step 5</b> Apply to the Program	<b>Step 6</b> Schedule Entrance Test	<b>Step 7</b> Meet Application Deadline
<p><b>Not currently a student at Chattanooga State:</b></p> <ul style="list-style-type: none"> <li>* Submit application to college</li> <li>*Pay admission fee</li> <li>*Complete placement testing if required (ACT or Compass)</li> <li>*Submit immunization records</li> </ul> <p><b>Previous colleges:</b> Submit official transcripts from all colleges attended.</p> <p><b>Note:</b> When you apply to the N/ AH degree programs a sealed copy from other colleges is also required.</p>	<p>The N/AH degree programs have information sessions: The sessions are <u>strongly encouraged</u>. (<b>Note:</b> The RT program requires attendance)</p> <p>You will learn important information about the application and selection process, curriculum and many of your questions will be answered.</p> <p>Check the Nursing/Allied Health website or call (423) 697-4450 for dates and times.</p>	<p>Together with your advisor you will create an academic plan.</p> <p>It is best to wait until the college admission process is <u>completed</u> before scheduling an appointment.</p> <p>Then contact the N/AH advisor at (423) 697-4782 or schedule an appointment with a program faculty member.</p>	<p>Students will be taking general education courses prior to entrance into the program course sequences. This will lighten the load once in the program.</p> <p>Points are awarded for <u>completed</u> courses in the selection process. The DH, NS and PT programs have an early deadline date. Therefore, the total points calculated will end after the fall semester.</p>	<p>To complete the application process successfully, refer to the admission checklist in the program brochures.</p> <p>Your program application <u>must be turned in</u> prior to taking the TEAS, sending transcripts, etc. Once the program application is received, a file will be started on you and all the required program materials will be placed with your application.</p>	<p>DH, PTA, RT, HIM, RN &amp; RC applicants must take the <b>TEAS (Test of Essential Academic Skills)</b> before the program deadline date</p> <p><b>Note:</b> See TEAS Registration Form and Information sheet for important details and facts.</p> <p>Test can be retaken every 6 months – 2 year limit on results</p> <p><b>Note:</b> RT program also requires ACT test scores.</p>	<p>In order to be considered for acceptance - your program application file <u>must be completed</u> by the deadline date.</p> <p><b>Note:</b> It is the student’s responsibility to make sure all program materials have been received and/or all information is correct.</p> <p><b>Don’t wait</b> to the last minute to get things together or checked if complete. Call (423) 697-2504 to check your program file.</p>