

MCHS Parent/Student Agreement

- All Students at Chattanooga State Community College, including Middle College High School students, have open and unlimited access to the Library and the internet (Note: Chattanooga State has no internet filters). Some classes may include adult subjects.
- Chattanooga State has a unique and diverse student body. MCHS students may be attending classes with students who range in age from 14 to 80.
- Parents should contact the MCHS office if they need academic information, as professors are prohibited from discussing a student's information with anyone other than the student.
- Parents are responsible for textbooks distributed by the Hamilton County Department of Education and for the purchase of books for college courses.
- Grades will be held if students do not return books or other property. Parents will reimburse the college for all lost, damaged or stolen property.
- Chattanooga State has permission to release student grades through e-mail to the Hamilton County Department of Education. (E-mail is not always a secure medium.) Midterm grades will be given to parents at the half point of each semester. Grades will be posted at the end of the term. If student's grade point average is not greater than or equal to a 2.0, the student will receive academic probation and a parent/guardian will be required to meet with the administration. If grades are not satisfactory by the end of the semester, the student will not be allowed to continue the program.
- Final high school transcripts will be released to Chattanooga State Admissions and Records.
- The student has permission to use the Career Planning and Counseling Center at Chattanooga State.
- Students are expected to follow Chattanooga State Community College policies as outlined in the Student Handbook, the Catalog, and the Middle College High School handbook.
- Fees must be paid before classes begin each semester, this deadline must be met. This is to prevent loss of schedule.
- Students/parents will not be permitted to register/drop/add classes without advisement from the middle college counselor or principal.
- Upon admission to MCHS, students must provide a final transcript from his/her previous school.
- Students must participate in a Chattanooga State sponsored orientation prior to their first semester.
- Students must meet the graduation requirements set forth by Hamilton County Schools.
- Students are expected to:
 1. Attend classes as scheduled and to be prepared for class.
 2. Sign in daily at the MCHS office. (HCDE Attendance Policy)
 3. Exhibit appropriate behavior and attitude in class and on campus

I have read the policies and procedures of Chattanooga State and understand that by becoming a Middle College High School student at Chattanooga State, I must abide by the high school's and the college's rules and regulations. As a dependent of my parents, I give Chattanooga State permission to release any information regarding my grades, attendance, academic standing, disciplinary action, financial obligation or any other aspect of my student life to my parents or legal guardian.

Student's Sign _____ Date _____

I have read the policies and procedures above and understand that by allowing my child to participate in the middle College High School program at Chattanooga State, I am responsible for following the policies as well as the academic calendar of the high school and the college.

Parent/Guardian Signature _____ Date _____