

Administrative Committees

Administrative Standing Committees are organized by specific units of the College to make recommendations concerning procedures performed by those specific units. (This category does not include intra-department committees. Example: Allied Health Applicant Review Committee.)

The standing Administrative Committees of Chattanooga State Community College provide the basis for shared decision making from all parts of the College. Faculty, staff (professional and support), and student representatives shall have a full and meaningful role in decision making through participation in these committees; thus, it is expected that all faculty, staff, and student representatives will serve on these as necessary. Decisions made by these committees shall reflect a consensus of the committee members. These decisions should be developed in a collegial atmosphere, allowing input from all interested parties.

Administrative committees shall meet at the discretion of the unit convening the committee.

Recommendations and reports issued by these committees shall be forwarded to the President of the College and shall be provided to other appropriate personnel.

The Chair shall be chosen by a majority vote of the Committee.

The Vice-President or supervising unit director will select members of administrative committees.